



U.S. Department of the Interior
Human Resources Office

Denali National Park and Preserve

PO Box 126

Denali Park, Alaska 99755

NATIONAL PARK SERVICE

VACANCY ANNOUNCEMENT DENA-LH08-31

TEMPORARY EMPLOYMENT OPPORTUNITIES
NOT TO EXCEED 1039 HOURS

The National Park Service is an Equal Opportunity Employer. Selection for this position will be made solely on the basis of merit, fitness, and qualifications without regard to race, color, religion, age, sex, marital status, political affiliation, national origin, sexual orientation, non-disqualifying handicap conditions, membership or non-membership in an employee organization, or any other non-merit factors.

OPENING DATE: January 07, 2008

CLOSING DATE: January 28, 2008

THIS JOB IS AVAILABLE THROUGH the ALASKA LOCAL HIRE PROGRAM

(See "Who Can Apply" and the attached bulletin for information on eligibility requirements)

TITLE, SERIES, AND GRADE

DUTY LOCATION

MAINTENANCE WORKER

Denali National Park & Preserve

WG-4749-07 (Buildings and Utilities)

\$24.38 per hour

WHO CAN APPLY:

Under the Alaska Local Hire Program (Public Law 96-487), any person who has either lived or worked in or near Denali National Park and Preserve may apply for consideration. These individuals, by virtue of having lived or worked in the area, have special knowledge and expertise concerning the natural and/or cultural resources of the park and its management. The attached bulletin provides more information on "Local Hire" eligibility requirements.

STATEMENT OF DUTIES:

Constructs, repairs, and maintains buildings and utilities, roads, grounds, campgrounds, reststops and related facilities. Position may emphasize and involve a variety of trades, including plumbing, carpentry, electrical, water and sewer, heating, painting, masonry, grounds and custodial work. Works with higher graded maintenance mechanics/workers or journeymen and assists lower graded employees when needed. Operates various size trucks and, when qualified, light equipment such as small backhoes, 5 yd dump truck and bobcats. Uses all types of hand and power tools such as measuring tapes, hand saws, pipe wrenches, skill saws, rotary hammer drills, chain saws, portable generators and stationary shop equipment.

BASIS FOR QUALIFICATION:

A specific length of time and experience is not required for this position, but you must show that through experience and training, you possess the quality level of knowledge and skill necessary to perform the duties of the position at the level for which you are applying. Qualification emphasis is on the quality of experience, not necessarily the length of time.

Credit will be given for all appropriate qualifying experience regardless of whether compensation was received or whether the experience was gained as a part-time or full-time occupation. Full-time work is generally considered to be 35-40 hours of work per week. Part-time work will be credited on the basis of time actually spent in appropriate activities. Applicants wishing to receive credit for such experience must indicate clearly the nature of their duties and responsibilities in each position and the number of hours a week spent in such employment.

CONDITIONS OF EMPLOYMENT:

- **Must possess a valid driver's license.**
 - **Will be required to undergo a background investigation.**
 - These positions are temporary. Anyone selected under the local hire authority is only eligible for employment at the park specified and may not transfer or be assigned to another park.
 - Persons selected for this vacancy will be required to have their salary checks direct deposited into a financial institution. Salary checks will not be mailed or available at the park.
 - This is a uniformed position. Anyone selected will be required to wear the National Park Service uniform.
 - Seasonal positions may work a variety of schedules, which may include evening and/or weekend work.
 - Some local hire positions may require the incumbent to live and work in remote duty stations in the Park. Employee living in the West District will be considered "required occupants". Seasonal housing is available in remote locations of the park, and consists of small, shared, two-bedroom cabins or duplexes with running water, electricity, and a community shower house/laundry facility. Employees are required to pay rent. Employees are responsible for providing their own food. Because seasonal housing is shared, it is provided for NPS employees only. There are no accommodations available for spouses or other family members not working for the NPS. Pets are not allowed in seasonal housing.
 - Some local hire positions may require the incumbent to live in shared tent frame housing. Tour of duty may be a week on followed by a week off. On days off, tent housing will be occupied by other employees on the opposite work schedule. Backcountry per diem of \$25.00 a day will be paid for employees in this working situation.
 - Employees required to live seasonally in remote locations of the Park will be subject to travel restrictions. Travel on the Park road west of Savage River (mile 15) is restricted and employees will be limited to one round trip per week with their private vehicle to/from their duty station.
 - Remote duty stations are small, isolated communities of up to 35 people. Employees are expected to be able to live in close proximity and get along with people of diverse backgrounds and ideas.
 - Work is often performed outdoors and often under adverse weather conditions.
 - Work requires frequent bending, stooping, walking, standing, climbing, and working in cramped positions.
 - This position may require the use of personal protective equipment (PPE). PPE is the equipment used to protect the health of the employee, such as a respirator. The Office of Safety and Health Administration (OSHA) establishes the requirements for proper wearing and use of respirators. Facial hair, corrective glasses or goggles that cannot be accommodated within the respirator or any other condition that interferes with or prevents proper seal or valve function is prohibited.
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HOW TO APPLY: All applications must contain the following:

1. Complete up-to-date application with original signature or a resume outlining experience and education. You may obtain the Optional Application for Federal Employment, OF-612, from the Internet:
www.opm.gov/forms/html/of.htm

If using OF-612 be sure to attach a separate piece of paper to document the complete work history.

2. Declaration for Federal Employment, OF-306. To obtain a copy from the Internet use the above website.
3. Unofficial Copy of College Transcripts. *(This is required only if you have attended or completed college courses and are using education in lieu of experience to qualify.)*
4. Narrative Statement Regarding Knowledge, Skills, and Abilities *(to verify possession of the required knowledge, skills and abilities. May be submitted as either a separate narrative statement or incorporated within your application or resume)*
5. Supplemental Questionnaire *(to verify eligibility for local hire appointment)*
6. Proof of Military Service and/or Service-Connected Disability. All applicants claiming Veteran's Preference **MUST** submit a copy of their DD-214 "Military Discharge". In addition, those claiming a 10-point veterans preference **MUST** submit an SF-15, "Claim for 10 Points Veteran's Preference", and include appropriate proof (such as a copy of a current Veterans Administration certification to document a service-connected disability, or evidence that a Purple Heart was awarded for combat injuries).
7. Applicant Background Survey, DI -1935 *(optional, used for statistical purposes only)*

WHERE TO APPLY: Mail or hand deliver application package to:

National Park Service

ATTN: Human Resources Office

PO Box 126, Denali National Park, Alaska 99755

Important:

- It is the **applicant's responsibility** to provide documentation or proof of claimed qualifications, status, education, veteran's preference, and verification of eligibility.
- Applicants will NOT be solicited for further data if that provided is found to be inadequate or incomplete.
- Failure to submit all required documents and information requested by the closing date of this announcement may result in your not receiving full consideration
- All applications **must be post marked by the closing date of the announcement.**
- No changes in or amendments to the application (other than address or phone number) will be accepted after the closing date of this announcement.
- **Faxed or Emailed applications WILL NOT be accepted.**

Questions, please call Laura Lasell at 683-9502.

REFERRAL OF QUALIFIED CANDIDATES: Eligible and qualified applicants will be referred to the selecting official in priority order, based on appropriate veteran's preference. No veteran's preference will be given to undocumented claims for preference consideration.

PRIVACY ACT INFORMATION: The application you submit for this position contains information subject to the Privacy Act of 1974 (PL 93-579, 5 U.S.C. 522a). We are required to provide you with information regarding the authority and purpose for collecting this data, the routine uses which will be made of it, and the effect, if any, of non-disclosure. You are entitled to the same information as it pertains to disclosure of your Social Security Number.

Qualification Questions

Applicants **MUST** either submit a separate narrative statement with specific responses to the knowledge, skills and abilities (KSAs) specified below or ensure that the KSAs are addressed in describing experience and training elsewhere in the application. Failure to provide adequate information addressing the KSAs for this job may negatively affect your eligibility and/or rating for this position.

In addressing the KSAs, be sure to fully describe your experience and training with regard to the maintenance work; work practices; the ability to interpret instructions, specifications, etc; ability to drive safely; and reliability and dependability. Also describe the level of responsibility/authority you had, and the degree of independence under which you operated.

WE ARE UNABLE TO CONSIDER YOUR APPLICATION WITHOUT THIS INFORMATION.

1. Ability to do the work of Maintenance Worker. Describe your experience in construction and maintenance for each of the following trades: carpentry, electrical work, painting, plumbing, and roofing. Describe your experience in providing guidance, direction or instruction to others in the performance of the work.
2. Knowledge of repair and maintenance of structures, fixtures, and utilities: indicate if you've built/installed or repaired/replaced the following: concrete foundations, frame buildings, water systems, sewer lines, plumbing fixtures, windows and doors, and shingled roofs.
3. Technical Practices. Indicate how you gained your knowledge (on the job, work on home, hobby, trade school, apprentice program) in each of the following trades: carpentry, roofing, painting, plumbing, and electrical.
4. Knowledge of instruments used as a Maintenance Worker/Mechanic. List all measuring or testing instruments which you have used on the job and tell (briefly) how they are used.
5. Ability to interpret instructions, specifications etc. Have you done construction, repairs, installations, or replacements on such things as structures, equipment, electrical fixtures, plumbing fixtures, etc, from oral instructions, written instructions, drawings and/or specs, blueprints. Explain.
6. Ability to use and maintain tools and equipment. List all tools that you have used in construction and maintenance work for each of the following trades: carpentry, electrical work, painting, plumbing, and roofing.

SUPPLEMENTAL QUESTIONNAIRE

Announcement No. DENA-LH08-31

Closing Date: January 28, 2008

Name: _____

Position: Maintenance Worker WG-4749-07 (B&U)

The following questions are mandatory and your answers must provide sufficient details so that a determination can be made as to your eligibility for hire under the Alaska Local Hire Law. **SEE ATTACHED BULLETIN FOR SPECIFIC EVALUATION CRITERIA FOR EACH QUESTION.**

1. Do you now, or have you ever, lived or worked in or near Denali National Park & Preserve? If so, where, and for how long?

2. Describe the special knowledge or expertise of the natural or cultural resources of Denali National Park & Preserve that you possess as a result of having lived or worked in or near the Park. Consider the following:

- Document your knowledge of the area and location of park facilities and sources of services, materials and supplies in the local communities.
- Explain, in specific details, any special knowledge or expertise that you may have gained about Denali National Park and Preserve. Consider what you know about the Park's management, natural and cultural resources by living and working in or near it.

3. Describe how you came to obtain the special knowledge or expertise that you described above.

Signature

Date

U.S. DEPARTMENT OF THE INTERIOR APPLICANT BACKGROUND SURVEY DI-1935

General Instructions: The information from this survey is used to help ensure that agency personnel practices meet the requirements of Federal law. Your responses are VOLUNTARY. Please answer each of the questions to the best of your ability. Please print entries in pencil or pen. Use only capital letters. Read each item thoroughly before completing the appropriate code number in the blank.

Vacancy Announcement Number: DENA LH08-31

Position: Maintenance Worker WG-4749-07(B&U)

Today's date (month, day, year): - -

1. Name (Last, First, MI): _____
2. Year of Birth: _____
3. Social Security Number: - -
4. How did you learn about the position or exam for which you are applying?
- | | |
|--------------------------------|---|
| 01 Private information service | 09 Agency personnel office (bulletin board or vacancy system) |
| 02 Magazine | |
| 03 Newspaper | 10 Federal Government recruitment at school or college |
| 04 Radio | 11 Federal/State/local job information |
| 05 TV | 12 Religious organization |
| 06 Poster | 13 School/college counselor or official |
| 07 Private employment office | 14 Friend/relative working in agency |
| 08 State employment office | 15 Friend/relative not working in agency |
| 16 Other (Specify) _____ | |

5. Please categorize yourself in terms of race and sex using the definitions below. In the space after number 7, place the RACE/ETHNIC Code which indicates the group with which you identify yourself. Check the appropriate space in number 8 to show your sex.

DEFINITIONS

| | |
|---------------------------------------|-----------------------------------|
| A - American Indian or Alaskan Native | D - Hispanic |
| B - Asian or Pacific Islander | E - White, not of Hispanic origin |
| C - Black, not of Hispanic origin | |

6. Do you have any disabilities? Yes No

7. RACE/ETHNIC Code:

8. SEX:

PRIVACY ACT INFORMATION: This information is provided pursuant to Public Law 935-579 (Privacy Act, 1974), December 31, 1974, for individuals completing Federal records and forms that solicit personal information.

AUTHORITY: Sections 1302, 3301, 3304, and 7201 of Title 5 of the U.S. Code.

PURPOSE AND ROUTINE USES: The information from this survey is used for research and for a Federal equal opportunity recruitment program to help ensure that agency personnel practices meet the requirements of Federal law.

EFFECTS OF NONDISCLOSURE: Providing this information is voluntary. No individual personnel selections are made based on this information.

INFORMATION REGARDING DISCLOSURE OF YOUR SOCIAL SECURITY NUMBER UNDER PUBLIC LAW 93-579, SECTION 7(b): Solicitation of Social Security Number by the Office of Personnel Management is authorized under provisions of Executive Order 9397, dated November 22, 1943, and is used to relate this form with other records that you file with Federal agencies.

(BUREAU USE ONLY) _____

Date received (Mo, Day, Yr): - - PATCOB CODE: BUREAU CODE:

LOCAL HIRE ELIGIBILITY REQUIREMENTS BULLETIN

PLEASE READ THE FOLLOWING INFORMATION CLOSELY

The National Park Service in Alaska announces many of its job openings through a “local hire” appointing authority that was established under the Alaska National Interest Lands Conservation Act of 1980 (ANILCA) (Public Law 96-487). Under the local hire program, only persons who have either lived or worked in or near particular public lands may apply for consideration. These individuals, by virtue of having lived or worked in the area, have special knowledge and expertise concerning the natural and/or cultural resources of the public land and its management.

The following specific criteria must be met to be considered “eligible” under local hire announcements for positions at Denali National Park and Preserve:

You must show that you possess special knowledge of the cultural and/or natural resources of Denali National Park and Preserve and/or the surrounding area by virtue of having lived or worked in or near the area. Keeping in mind the Congressional intent of ANILCA, a person living in or near public lands in Southeast Alaska would not be considered eligible for a position in Interior Alaska, or vice-versa. However, a long-time resident in one area might be eligible for a job in another area by virtue of being a frequent visitor to both areas for subsistence gathering, etc. Occasional camping, hunting, or fishing trips to public lands does not suffice for meeting the intent of the law. The qualifying local hire area for Denali National Park and Preserve has generally been defined as the area ranging from Nenana to Talkeetna along the road corridor. It also includes other areas surrounding the Park boundary, such as Lake Minchumina.

You must show that you lived or worked in the Denali National Park and Preserve local hire area long enough to encompass the full range of typical climatic conditions (i.e., all seasons of the year). The phrase “lived or worked” is not time-defined in the law; however, the Congressional intent of ANILCA is to provide employment opportunities to local residents who possess special knowledge/expertise about the cultural and/or natural resources of Denali National Park and Preserve. Applicants must be or have been full-time local residents of the area. This might include someone who was once a resident, moved away, but is reestablishing his/her local residency. In all cases, applicants must have been a resident for a long enough period of time to have acquired the special natural and/or cultural resource knowledge required by the position. Strictly summer seasonal residency is not considered sufficient time to have obtained adequate special knowledge or expertise to qualify under the local hire authority. Generally, your application material should reflect that you lived or worked in the Denali National Park and Preserve local hire area each month of the year at some point in time.

You need to prepare a thorough explanation of how your unique circumstances meet the intent of ANILCA by responding to the Supplemental Questionnaire included in the local hire announcement package. If you fail to sufficiently document your local status, your application could be disqualified. Information such as personal knowledge of the candidate by the rater or previously submitted applications cannot be used in making a determination about your local hire status for the position for which you are currently applying. Therefore, please be thorough in providing answers as to what your special knowledge of the area’s cultural and/or natural resources is, how you came to possess your knowledge, and when (inclusive dates) you obtained your knowledge.

NOTE: Those candidates who have previously worked at Denali National Park and Preserve **must re-qualify** for local hire under the guidelines outlined above to be considered for a new position.